

# **TAHOE RESOURCE CONSERVATION DISTRICT**

## **Board of Directors Meeting Minutes**

**Tuesday, December 13, 2011**

### **Attendees:**

#### **District Directors:**

**Robert Anderson, President  
Carl Ribaldo, Vice President  
David C. Antonucci, Director  
Heather Segale, Director**

#### **District Staff/NRCS**

**Dave Roberts, District Manager  
Holly Nattress, Admin. Manager  
Kim Boyd, BRP Manager  
Eben Swain, WRP Manager  
Cheryle Scarborough, Financial Mgr.  
Pete Brumis, Public Outreach Specialist  
Woody Loftis, NRCS**

### **I. CALL TO ORDER**

President Anderson called the meeting to order at 9:00 am. The meeting was held in the Plaza 89 Conference Room, 870 Emerald Bay Rd., So. Lake Tahoe, CA.

### **II. DIRECTORS' ROLL CALL**

Present for Roll Call: President Anderson, Vice President Ribaldo, Director Antonucci, and Director Segale.

### **III. COMMUNICATIONS FROM AUDIENCE – Nothing under this item**

**IV. CHANGES OR ADDITIONS TO THE AGENDA**

At this time, President Anderson mentioned that the item for election of the 2012 officers was left off the agenda. He said it is at the Board's pleasure whether to include that on the December agenda or wait until the January 2012 meeting. It was determined to have this item on the agenda in January.

Director Antonucci stated that he would like to abstain himself from the action of the invoice transmittals, as he is currently working with clients who might benefit from certain payments made by the District.

District Manager, Dave Roberts, took this time as an opportunity to introduce Kim Gorman, TRCD's new Watershed Coordinator. Kim gave a brief review of her education and past employment history to the Board and the Board introduced themselves to Kim.

**V. APPROVAL OF THE AGENDA**

Motion by Director Segale, seconded by Vice President Ribaud, for approval of the agenda, as amended, passed unanimously.

**VI. FINANCIALS**

1. Invoice Transmittals

Motion by Director Segale, seconded by Vice President Ribaud, for approval of the invoice transmittals, as submitted, passed unanimously.

2. Financials

Motion by Director Segale, seconded by Vice President Ribaud, for approval of the financials, as submitted, passed unanimously.

3. Financial Summary w/ Cash Balance, A/R and A/P

Financial Manager, Cheryle Scarborough, reviewed the financial summary for the Board.

4. Audit Update

District Manager, Dave Roberts, reported that the 2009-2010 audit will be presented to the Board by Weldon Wulstein at the January 2012 Board meeting.

5. Budget

Cheryle Scarborough prepared a comparison budget for the Board in order to brief them as to what the beginning budget was, what expenditures have occurred to date, and the remaining balance in each category. The Board requested that a quarterly report be prepared with actual expenditures and projected expenditures for each line item of the budget.

**VII. NRCS – Nov. 2011 Activity Report - Received and filed.**

**VIII. CONSENT AGENDA**

Director Antonucci requested that Item # 2 of the Consent Agenda be pulled to the Consent Forward portion of the agenda.

Motion by Director Segale, seconded by Vice President, for approval of the remaining Consent Agenda, passed unanimously.

**IX. CONSENT FORWARD**

2. District Manager Activity Report – Nov. 2011

Director Antonucci asked Dave Roberts about his report that Karin Edwards, TRCD EIP Coordinator, taking a position with the TRPA as their EIP Coordinator. Dave explained that Karin will start her new job at the beginning of January 2012, and that she will still be working closely with the TRCD and CTC.

Motion by Director Antonucci, seconded by Director Segale, for approval of item #2 of the Consent Agenda, passed unanimously.

**X. OLD BUSINESS**

1. TRCD Board Member Recruitment

Pete Brumis, Public Outreach Specialist, reported to the Board that besides the application included in the packet from Bill Boosman, he has received interest from the Assistant General Manager of So. Tahoe PUD, Paul Scuito. He told Pete that he is very interested in attending a future Board meeting and gaining

knowledge about the District from staff. The Board asked Pete to continue aggressively advertising for Board recruitment. In the meantime, TRCD will embrace Mr. Bossman's interest and would like to invite him to the January Board meeting.

## **XI. NEW BUSINESS**

1. Authorize the Tahoe RCD to enter into a MOU with the following partnering agencies involved in project implementation for the supplemental Prop 50 grant – contract agreement # 4600009196: So. Tahoe PUD, Town of Truckee, Truckee Watershed Council, TRPA and Lake Tahoe Unified School District, \$2,115,272

Motion by Director Antonucci, seconded by Vice President Ribaud, for approval of the above mentioned agreement, passed unanimously.

2. Approve agreement between TRCD and the Community Foundation of Western Nevada, Truckee River Fund for the Truckee Regional Aquatic Invasive Species Prevention Program. Funded by the Truckee River Fund, \$267,627

Motion by Director Segale, seconded by Director Antonucci, for approval of the above mentioned agreement, passed unanimously.

3. Presentation on BMP's

Eben Swain, Watershed Resources Program Manager, gave a presentation to the Board with statistics on BMP evaluations, technical assistance, and certificates of compliance over the past ten years. The charts showed a downturn over the years, so Eben explained how the Community Watershed Partnership and staff developed strategies to change the overall view of BMP's in order to make the concept more of a voluntary compliance for the public.

4. Strategic Plan

Dave Roberts stated that the hand-out he prepared for the Board is an update on where we stand on the Strategic Plan. President Anderson said he would like to have the time to review the document and bring it back to the Board in January.

## **XII. REPORTS**

1. Budget Committee – Nothing under this item.

3. Personnel Committee – Nothing under this item.
4. Comments from staff

Due to the fact that some Board members have prior obligations, the comment segment of the agenda was cut short.

5. Comments from Directors – The same as above applies to this segment.

**XIII. CLOSED SESSION – 10:57**

1. District Manager’s Annual Review

**IVX. RECONVENE FROM CLOSED SESSION**

1. District Manager’s Annual Review

A motion on the floor to provide a summary of the evaluation, a 2012 work plan for the District Manager along with a recommendation for salary compensation no later than the January 2012 Board meeting, passed unanimously.

**XV. ADJOURNMENT**

Motion to adjourn passed unanimously.

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Robert Anderson, President

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Holly Nattress, Administrative Manager