

TAHOE RESOURCE CONSERVATION DISTRICT

Board of Directors Meeting Minutes

Tuesday, October 11, 2011

Attendees:

District Directors:

**Robert Anderson, President
Carl Ribaldo, Vice President
Joyce Blackstone, Treasurer
David C. Antonucci, Director
Heather Segale, Director**

District Staff/NRCS

**Dave Roberts, District Manager
Holly Nattress, Admin. Manager
Kim Boyd, BRP Manager
Peter Brumis, Public Outreach Specialist
Eben Swain, WRP Manager
Cheryle Scarborough, Interim Financial Mgr.
Woody Loftis, NRCS**

Guest:

Tyler Cannon

I. CALL TO ORDER

President Anderson called the meeting to order at 9:03 a.m. The meeting was held in the Plaza 89 Conference Room, 870 Emerald Bay Rd., So. Lake Tahoe, CA.

II. DIRECTORS' ROLL CALL

Present for Roll Call: President Anderson, Vice President Ribaldo, Treasurer Blackstone, Director Antonucci, and Director Segale.

III. COMMUNICATIONS FROM AUDIENCE – Nothing under this item.

At this time, President Anderson introduced Tyler Cannon, a local business owner, who is interested in becoming a candidate for the Board of Directors for the Tahoe Resource Conservation District.

IV. CHANGES OR ADDITIONS TO THE AGENDA – Nothing under this item.

V. APPROVAL OF THE AGENDA

Motion by Vice President Ribaud, seconded by Director Segale, for approval of the agenda, as submitted, passed unanimously.

VI. FAREWELL TO DIRECTOR BLACKSTONE

President Anderson presented a plaque in appreciation and gratitude to Treasurer Blackstone. He read the inscription out loud and requested that it be recorded in the minutes. It read as follows:

“Joyce Blackstone has guided the Tahoe Resource Conservation District (TRCD) for the past sixteen years as a member of the Board of Directors. She has held the office of President, Vice President, and Treasurer, and has seen tremendous growth within the District with her careful tending of her “baby”, the General Fund.

Joyce has dedicated herself to promoting the TRCD Mission Statement to promote conservation and improvement of the Lake Tahoe Basin’s soil, water, and related natural resources by providing leadership, information, and assistance to land managers, owners, organizations and residents.

Joyce is considered a respected member of the community and always a supporter of the local government agencies who are strong partners with the TRCD.

Joyce has moved the TRCD forward over the past sixteen years in environmental education with dedication and devotion to the Lake Tahoe Basin. Thank you, Joyce for all your contributions. TRCD 1996 – 2011”

All the Directors expressed their gratitude and appreciation to Joyce for her many years of serving the District.

VI. FINANCIALS

1. Invoice Transmittals

Motion by Vice President Ribaud, seconded by Director Segale, for approval of the invoice transmittals, as submitted, passed unanimously.

2. Financial Summary w/Cash Balance, A/R & A/P - Received and filed

3. Audit Update

Dave Roberts reported that he and staff are almost finished with providing the information requested by Weldon Wulstein for the 2009-2010 audit. Mr. Wulstein should have the completed audit to present to the Board by November or December.

VII. NRCS – Sept. 2011 Activity Report - Received and filed.

VIII. CONSENT AGENDA

Motion by Vice President Ribaldo, seconded by Treasurer Blackstone, for approval of the Consent Agenda, passed unanimously.

IX. CONSENT FORWARD – Nothing under this item.

X. OLD BUSINESS – Nothing under this item.

1. Marketing/Branding Budget Update

Pete Brumis gave a power point presentation on the marketing/branding preparations for the District.

2. TRCD Board Member Recruitment

Directors and staff reported that everyone is “working the streets” trying to find interested parties for the vacant Board seats.

XI. NEW BUSINESS

1. District Manager Review

It was determined to hold a Closed Session at next month’s meeting to conduct the District Manager’s annual review. Ms Nattress will provide the evaluations forms to the Board prior to the next meeting.

2. TRCD Draft Annual Reports

Motion by Treasurer Blackstone, seconded by Director Segale, for approval of the TRCD Annual Report, passed unanimously.

XII. REPORTS

1. Budget Committee – Nothing under this item.
2. Executive Committee – Nothing under this item.
3. Personnel Committee

Dave Roberts stated that he would like to address updating the Personnel Policy Manual after the first of the year. He will research having an outside consultant help in the process. He also reported that Cheryle Scarborough will be hired for the Financial Manager position as soon as the drug and background checks are done.

4. Comments from Staff

Kim Boyd said she is looking to obtain funding for the continuing milfoil removal project through the Truckee River Fund, although they stated they cannot be the sole source.

Eben Swain reported that there is approximately two million dollars to spend out of the Prop 50 grant by the first part of 2013.

5. Comments from Directors

President Anderson he is hoping that we can recruit a Board member from a “younger demographics”.

XIII. ADJOURNMENT

Motion by Treasurer Blackstone, seconded by Treasurer Blackstone, to adjourn at 10:55 am, passed unanimously.

Robert Anderson, President

Holly Nattress, Administrative Manager

** Depicts items out of order.