

TAHOE RESOURCE CONSERVATION DISTRICT

Board of Directors Meeting Minutes

Tuesday, January 13, 2009

Attendees:

District Directors:

**Barbara Childs, President
Robert Anderson, VP/Treasurer
David C. Antonucci, Director
Joyce Blackstone, Director
Heather Segale, Director**

District Staff/NRCS

**Dave Roberts, District Manager
Nichole Loftis, Financial Manager
Holly Nattress, Admin. Ser. Coordinator
Eben Swain, BCP Manager
Nicole Cartwright, Inter ISP Manager
Jason Jackson, Interim DC, NRCS**

Guest:

**Curtis Tarver, Asst. State Conservationist
For Field Operations**

I. CALL TO ORDER

President Childs called the meeting to order at 9:05 a.m. The meeting was held at the Plaza 89 Conference Room, 870 Emerald Bay Rd., So. Lake Tahoe, CA.

II. DIRECTORS' ROLL CALL

Present for Roll Call: President Childs, Vice President/Treasurer Anderson, Director Antonucci, and Director Blackstone. Director Segale is out of the country.

III. COMMUNICATIONS FROM AUDIENCE – Nothing under this item.

IV. CHANGES OR ADDITIONS TO THE AGENDA

Per Section 54956.5, the Board voted unanimously that an Intergovernmental Agreement with the TRPA which was received after the agenda was posted fell under the determination of immediate action required. The item was added as #3 under New Business.

V. APPROVAL OF THE AGENDA

Motion Director Antonucci, seconded by Vice President/Treasurer Anderson, for approval of the agenda, as amended, passed unanimously.

VI. OATHS OF OFFICE

Holly Nattress administered the Oath of Office to Directors Antonucci and Blackstone. Both will serve another four-year term ending November 30, 2012.

VII. SELECTION OF 2009 OFFICERS

Motion by Director Blackstone, seconded by Director Antonucci, for approval of the nominations of Director Anderson as President, Director Antonucci as Vice President, and Director Blackstone as Treasurer, passed unanimously.

VIII. SELECTION OF 2009 COMMITTEES

For the record, volunteers for the following committees were:

Personnel Committee: Directors Childs and Segale
Budget Committee: Directors Blackstone and Antonucci
Executive Committee: Directors Anderson and Antonucci

At this time, Curtis Tarver was introduced and welcomed to the meeting.

IX. FINANCIALS

1. Fin. Mgr. Activity Report – Nov/Dec 2008 – Received and filed.
2. Invoice Transmittals

Motion by Director Blackstone, seconded by Director Antonucci, for approval of the transmittals, as amended, passed unanimously. The amendment was on page 5 as an addition correction.

3. Financial Statements

Motion by Vice President/Treasurer Anderson, seconded by Director Blackstone, for approval of the financial statements, passed unanimously.

4. Budget Formats

Nichole Loftis passed out sample budget formats that she and Dave Roberts have worked on. In addition to the regular invoice transmittals and financials, there will also be included in the “financial packet” monthly breakdowns of costs, including payroll, available funding and potential funding. She will be providing a cash balance report, monthly program statements, and current accounts receivable and payable reports.

Motion by Director Antonucci, seconded by Vice President/Treasurer Anderson, to endorse the proposed budget recording format, passed unanimously.

5. California Budget Crisis Action Plan

A discussion following the outline provided by District Manager, Dave Roberts took place. This was provided to the Board so that they are kept abreast of the daily news/changes going on with the State.

6. Furlough Notice

Motion by Vice President/Treasurer Anderson, seconded by Director Antonucci, to authorize Dave Roberts, District Manager, to designate mandatory full-time furloughs as necessary, passed unanimously. The Board did request that staff earn their rate of vacation/sick leave at the same rate as if working full-time.

X. NRCS

1. Nov/Dec 2008 Activity Report – Received and filed.

Curtis Tarver provided an update on the search for a new District Conservationist. He said that after the first notice went out, there were really not any satisfactory candidates who applied, so they will run the ad once again. He will keep the TRCD up to date.

XI. CONSENT AGENDA

Motion by Vice President/Treasurer Anderson, seconded by Director Blackstone, for approval of the Consent Agenda, passed unanimously.

XII. CONSENT FORWARD – Nothing under this item.

XIII. OLD BUSINESS – Nothing under this item.

IVX. NEW BUSINESS

1. Watercraft Inspector Positions

Motion by Vice President/Treasurer Anderson, seconded by Director Antonucci, for approval of the newly established seasonal and year-round watercraft inspector positions, passed unanimously.

2. Resolution Confirming the Approval and Authorizing the President to Execute Voluntary Participation in the Uniform Public Construction Cost Accounting Act

Motion by Vice President/Treasurer Anderson, seconded by Director Antonucci, for approval of the above resolution, passed unanimously.

XV. REPORTS

1. Budget Committee – See Minutes
2. Executive Committee – None
3. Personnel Committee – See Minutes
4. Comments from Staff

Dave Roberts thanked the Board for their support during these challenging times.

5. Comments from Directors

President Childs mentioned that she will be getting the complimentary letters for the AmeriCorps Program to Nicole Cartwright.

XVI. ADJOURNMENT

Motion by Vice President/Treasurer Anderson, seconded by Director Blackstone, for adjournment at 11:45 a.m., passed unanimously.

Barbara Childs, President

Holly Nattress, Administrative Services
Coordinator

* Denotes items requiring follow-up

**Denotes items out of order